



Common Interview Questions for Potential Student Employees

1. Why did you decide to apply for this position? What interests you about this job?
2. What do you know about the Career Center (your department)?
3. What experiences have you had in providing customer service? What does good customer service mean to you? (Ask for example.)
4. What were some of the things about your last job that you found most difficult to do? (If no previous work experience, ask about a class.)
5. The last time you did not know what decision to make, what did you do?
6. Do you feel you work more effectively on a one to one basis or in a group situation?
7. What two accomplishments have given you the most satisfaction? Why?
8. Give us an example of a time when you had to multi-task (work, class, extracurricular activities). How did you prioritize your time?

Scenario Questions

1. You are the only one working at the Front Desk. The phone rings while a student comes in followed by an employer. What would you do?
2. You've noticed during the past couple shifts, that one of your coworkers who also works the front desk has been preoccupied with surfing the internet and checking email. They haven't answered the phone or assisted any students who have come into the Career Center. What would you do?
3. Finals are next week, you have two papers due in the next few days, and you were just asked to work a few extra hours this week. Your friends say you never hang out with them anymore and want you to go out this weekend? How would you juggle all these demands for your time?